

09/2018 JW



CANNON BUILDING
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STATE OF DELAWARE
COUNCIL ON REAL ESTATE APPRAISERS

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PUBLIC MEETING MINUTES:	COUNCIL ON REAL ESTATE APPRAISERS
MEETING DATE AND TIME:	Tuesday, September 18, 2018 at 9:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	October 16, 2018

MEMBERS PRESENT

Douglas Nickel, Professional Member, Chair
Earl Timmons, Professional Member, Vice-Chair
Georgianna Trietley, Professional Member
Christopher Schneider, Professional Member
Kevin Gillis, Banking Member
Patricia Ennis, Public Member

MEMBERS ABSENT

Denise Stokes, Public Member
Mark Rainford, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Witte, Administrative Specialist II
Heather Lambert, Administrative Specialist III

OTHERS PRESENT

Sheila Ross

CALL TO ORDER

Mr. Nickel called the meeting to order at 9:41 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Timmons, seconded by Ms. Trietley, to approve the minutes from the July 17, 2018 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Due to not having a Council attorney present, a motion was made by Ms. Trietley, seconded by Mr. Gillis, to table agenda items III.A. and IV.C. until the October 16, 2018 meeting. The motion was unanimously carried.

NEW BUSINESS

Review of Continuing Education Activities

After review, a motion was made by Ms. Trietley, seconded by Mr. Timmons, to approve the continuing education activities as follows:

Appraisal Institute

Valuation by Comparison, 7 hours CE (classroom)

ASFMRA

ASFMRA 88th Annual Convention Day 1, 5 hours CE (classroom)

ASFMRA 89th Annual Convention Day 2, 3 hours CE (classroom)

Rapid Fire Case Studies 2018, 6 hours CE (classroom)

Philadelphia Metro. Chapter of the Appraisal Institute

ARGUS Training, 6 hours CE (classroom)

Steve Williamson's Real Estate Education Specialist

The Workfile: Compliance and Support, 7 hours CE (classroom)

Cool Tools: Digging Your Data, 8 hours CE (classroom)

Law Update, 8 hours CE (classroom)

USPAP Update, 7 hours CE (classroom)

A Noble Education

Appraisers Economic Forum (AppraiserFest), 11 hours CE (classroom)

The motion was unanimously carried.

Ratify Temporary Practice Permit Applications

A motion was made by Mr. Nickel, seconded by Ms. Trietley, to approve the ratification of temporary practice permits for Raymond Pirkle, Jon DiPietra, Jeffrey Rouse, Troy Fatout, Bradley Barone, James Graber, Ann Porter, Charles Schierbeck II, Kay Kauchick (2 separate permits), Christopher Otteau, Jennifer Phillips, Zachariah Bowyer, James Black, Howard Layton, Bruce Nell, Victor McConnell and Allyson Lynch-O'Malley. The motion was unanimously carried.

Ratify Certified Assessor Applications

A motion was made by Mr. Timmons, seconded by Mr. Schneider, to approve the ratified certified assessor application of Stephen Mendala. The motion was unanimously carried.

Ratify Certified General Real Property Appraiser Applications

A motion was made by Mr. Timmons, seconded by Ms. Trietley, to approve the certified real property appraiser applications of Barbara Sauerbrey, Julie Krasniqi, Douglas Struckman and Zachariah Bowyer. The motion was unanimously carried.

Ratify Certified Residential Real Property Appraiser Applications

A motion was made by Ms. Trietley, seconded by Mr. Timmons, to approve the ratified certified residential real property appraiser application of Sanora Berry. The motion was unanimously carried.

Ratify Appraisal Management Company Registration Applications

A motion was made by Mr. Nickel, seconded by Ms. Trietley, to approve the ratified appraisal management company registration applications of AAA Appraisal Management Company, LLC. and CU Appraisal Services, LLC. The motion was unanimously carried.

Review Certification as an Assessor Application

After review, a motion was made by Ms. Trietley, seconded by Mr. Timmons, to approve the certification as an assessor application of Alonza Salter. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE COUNCIL

After a brief discussion, a motion was made by Mr. Timmons, seconded by Mr. Schneider, to authorize the Division to approve assessor applications without Council review unless there are circumstances that will require a full Council review. The motion unanimously carried.

Ms. Witte advised that there will be an Appraisal Subcommittee Compliance Review in March 2019.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be October 16, 2018 at 9:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Timmons, seconded by Ms. Trietley, to adjourn the meeting at 10:05 a.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II